



LWML IOWA EAST DISTRICT MISSION GRANT GUIDELINES

Grants must have a mission focus that is LCMS supported. Without this emphasis, the proposal will not be considered by the Mission Grants Committee.

The proposal will now follow the format started at the 2023 National LWML Convention. Your proposal should answer these 5 questions:

- Who is applying for the grant?
- What amount is needed?
- Where will it be used?
- Why needed?
- What will the grant provide?

A sponsor from the district (IED President or Synodical District President) will sign the proposal after submission. **Grants submitted by LCMS World Missions, LCMS National Missions, or any other National office do not require this signature.**

Iowa East District LWML asks that grant requests should be no more than **\$7,500**.

Grant proposals will be reviewed by the Grants Committee, including the LWML IED President and Vice President of Gospel Outreach, before the November district board meeting. The President of Iowa District East will also review and sign the grants before they are presented to the LWML IED board. Following approval at the November board meeting, the grant proposals will be voted upon at the LWML IED convention.

Proposals should be written referencing groups or organizations (not specific persons) that will benefit from the grant monies. Sponsors of the grants will be expected to sign the proposal.

**SUBMIT GRANT PROPOSAL BEFORE
OCTOBER 16, 2025**

HOW TO WRITE A PROPOSAL

As described on the prior page, **the proposal must answer the five questions on the prior page.** Please limit this to one half page.to a page The example below is brief.

EXAMPLE:

Who: Dakota Boys and Girls Ranch

Amount: \$7,500

Where it will be used: Dakota Boys and Girls Ranch North Dakota location

Why needed: Young women traumatized by male abusers have a difficult time relating to a male counselor.

What will the grant provide: The Grant will provide a new female deaconess counselor to help meet the spiritual needs of these young women who have been traumatized

Signed by individual, Society President
or Zone President

Approved by and signed by home
Pastor or LCMS Mission member

Please include address and phone numbers.

EMAIL: Proposal and “Directory of Grant Personnel” form to the VP of Gospel Outreach before October 16, 2025.

IF YOU HAVE FURTHER QUESTIONS:

Contact
Jeanette Kreutner.
VP of Gospel Outreach
2774 Highway 38 Hopkinton, IA 52237
vpgospeloutreach@lwml-ied.org
563-590-0401

DIRECTORY OF GRANT PERSONNEL

NAME OF PROPOSED GRANT _____
AMOUNT REQUESTED _____

SUBMITTED BY: LWML Member _____ LWML Society _____, LWML Zone _____,
LWML District _____, Synod Board _____ (CHECK ONE ONLY)

NAME OF SUBMITTER _____
STREET ADDRESS _____
CITY _____ STATE _____ ZIP _____
PHONE _____ CONGREGATION _____
EMAIL _____
SIGNATURE _____

GRANT ADMINISTRATOR _____
STREET ADDRESS _____
CITY _____ STATE _____ ZIP _____
PHONE _____ FAX _____
EMAIL _____

FUNDS TO BE SENT TO _____
STREET ADDRESS _____
CITY _____ STATE _____ ZIP _____
PHONE _____ FAX _____
EMAIL _____

***** For District Use *****

LWML IED PRESIDENT Martha Hartwig
STREET ADDRESS 455 Mary Jo Ave
CITY Robins STATE IA ZIP 52328
PHONE 319-540-5419 home EMAIL president@lwml-ied.org

SIGNATURE _____

SYNODICAL DISTRICT PRESIDENT Rev. Dr. Brian Saunders
STREET ADDRESS 1100 Blairs Ferry Rd
CITY Marion STATE IA ZIP 52302
PHONE 319-373-2112 EMAIL bsaunders@lcmside.org

SIGNATURE _____

IOWA EAST DISTRICT LWML

A Question and Answer Guide to Submitting a District Grant Proposal

WHO MAY SUBMIT A GRANT PROPOSAL?

Any individual LWML member, society, zone or district; and any national synodical board of the LCMS may submit a grant proposal.

WHERE WILL I GET IDEAS FOR A MISSION GRANT?

- Correspondence with missionaries
- Study community needs and related programs for special opportunities to help others find their Savior.
- Search out educational needs in the LCMS school system
- Contact the Mission Grant Chairman for the LWML District

ONCE I HAVE AN IDEA, WHAT DO I DO?

Research the project thoroughly, asking these questions...

- Does it fall within the criteria for LMWL mission grants?
- Is it mission in emphasis
- Does it extend the ministry of the Word?
- Does it fit into the plans and projections of the LCMS?
- Is it current and ready for implementation.
- Is it well documented?
- Does the grant have the approval of its governing body?

Contact people involved. Ask questions such as...

- Are there other funding sources? If this is partial funding, who will fund the remainder of the project (break down into amounts and percentages)?
- Who will be the contact person if the grant is adopted?
 - Who or which agency will implement, administer the funds, conduct the follow-up? Include all contact information (mailing address, email, phone, fax) of each person or agency.
- Is there a budget of the proposed program?
- How many people will benefit from this grant?

NOW THAT I HAVE THE INFORMATION, HOW DO I PREPARE A PROPOSAL?

Your grant proposal should contain

The information paper should be detailed and include all of the pertinent information you have gathered and any other information you think is important. ***The proposal*** should be concise and specific as to amount of money and for what purpose. ***Five digital pictures***—these are for inclusion in the mission grant video

WHAT HAPPENS NEXT?

The proposal is prepared for presentation to the members of the Mission Grants Committee in the fall. The proposals are reviewed according to the guidelines. They are

then presented to the Iowa East District LWML Board for consideration and approval. From there, they are presented to the Iowa District East Synodical Board for approval.

All project recipients are notified when their proposal is placed on the ballot and after the convention to indicate acceptance or denial. The process for requesting payment of funds is outlined at that time. After the grant is implemented, a report on how the grant was used will be requested by the IED Mission Grants committee.

WHAT ELSE CAN I DO?

Support all of the grants with prayers and Mite offerings! Keep informed about specific needs in the world that the Lord has put before us. Rejoice that we have such great opportunities for service in the LWML. Continue to **SERVE THE LORD WITH GLADNESS!**