

LWML IOWA EAST BOARD OF DIRECTORS
August 12, 2023 Zion Lutheran Church, Hiawatha, IA

OPENING WORSHIP: Pastor Roepke

CALL TO ORDER: President Martha Hartwig at 9:43 a.m.
Welcome and Announcements

MINUTES OF PREVIOUS MEETING: May 13, 2023 minutes were posted on the LWML-IED website for review. As no changes were made they stand approved as posted.

TREASURER: See submitted report - report will be filed for review.

Becky Gluesing reported that at our November meeting it will be up for discussion about the donated monies to steward account.

FINANCIAL SECRETARY: See submitted report.

VP OF CHRISTIAN LIFE: See submitted report.

In addition, one new church worker (Pastor) packet was recently sent out. In progress for new additions of church worker names.

Contact Liz Roberts if a new church worker comes to your congregation or zone.

Memory Verse Cards and the book "Living After..." are available from CPH.

Reminder of the LWML "Equipping Saints to Serve" - each month has resources for meetings, devotions, servant events, etc.

VP OF COMMUNICATION: See submitted report.

Discussion was held on the "Alive" mailing list.

Margaret Kistler moved that we send emails of the ALIVE to all BOD members and anyone who personally chooses. Seconded and passed.

Recommendation given to Zone Presidents to give awareness at the upcoming Fall Rallies of the direct email option for the "Alive" with sheets available that day.

Discussion was held about having all BOD members listed in the "Alive" - will use the district G-suite email addresses unless personal permission has been given to print personal email address.

VP OF GOSPEL OUTREACH: See submitted report.

Jeannette added the goal for the future will be more communication with the scholarship recipients. A card was passed at today's meeting and each person wrote a personal message and signed—this will be sent to them in the fall.

VP OF HUMAN CARE: See submitted report.

VP OF ORGANIZATIONAL RESOURCES: See submitted report.

Carolyn Zimmerman gave a verbal reminder to VP's to submit procedure manual changes to her by October 1, 2023 for adequate time of review and have prepared for the November quarterly meeting.

November meeting discussion will be held on the applications for Zone Young Women Representative for Iowa East District Convention 2024.

PASTORAL COUNSELORS:

ZONE PRESIDENTS: See submitted reports.

President Hartwig asked the zone presidents to review who their nominating person is – updated with Judith Fink, Waterloo, and Karen Boehme, Westgate.

Important reminder: Nominations for VP of Organizational Resources, VP of Communications, VP of Human Care, Treasurer, and Jr. Pastoral Counselor for 2024 district convention to be approved at the November 2023 board meeting.

PRESIDENT'S REPORT: See submitted report.

Pres. Hartwig gave information and offered us samples of items available through "Visual Faith Ministries".

Reminder of bookmarks and cards to print on LWML.org

Suggested to have "Reflections" articles written and shared on the IED website by YWR's on experiences of the past national convention – send to webmaster.

STANDING COMMITTEES: See submitted reports.

LWR pickup will be on the third Saturday in October.

Registrar Margaret Kistler reported she is keeping in contact with the IED Presidents and Treasurers with hopes to get Alive publication available and to improve communications.

Meeting Manager Bonnie Thompson asks for continuing corrections and updates to the BOD Directory.

UNFINISHED BUSINESS:

Pre-convention seminar information from those who attended the convention will be shared in detail at the November meeting.

YWR's- President Martha and Karen will keep in contact.

2024 IED DISTRICT CONVENTION: See submitted report.

Cheryl Killham brought forth a recommendation list from the EC approved by LCMS with RSO's of proposed exhibitors/vendors at the IED convention. Helen Huedepohl moved the organizations listed be invited to have a display at our IED convention. Seconded and passed.

The EC brought forth the recommendation that the Westgate Zone lead the hands-on Servant Events of witness bracelets, cards for Phil's Friends, and bookmarks for Bibles and the LSB hymnal which when completed will be available for attendees to take to their churches, etc.

Motion passed.

Pre-convention skit was performed

.

Fall Retreat Committee- encouraged all to attend.

President Martha reminded the committees to contact their VP if there are suggested items to be on the meeting agenda.

November 2023 meeting will be on the first Saturday.

Jeanette Kreutner, VP of Gospel Outreach, brought forth making a onetime exception- to ask BOD permission to pay \$750 mission grant to LCMS-U Wartburg, Pastor Ellingworth, in advance of paying the remaining two mission grants of CLS-Readlyn and Immanuel-Waterloo School. Discussion was held. Silent ballot vote- it was approved.

Bible study led by Pastor Roepke titled "Why the Craziess?".

Meeting adjourned at 2:35 PM, followed by closing worship service with Pastor Roepke.

Next meeting: NOTE CHANGE- Saturday, November 4, 2023, at Zion Hiawatha at 9:30 AM Westgate and Williamsburg Zones provide morning treats.

Ingathering will be monetary donations to purchase gift cards for our district's 6 scholarship recipients.

Karen Boehme

Recording Secretary, Pro Tem



LWML Iowa East District Board of Directors Report

MEETING DATE: Aug 12, 2023

EXECUTIVE COMMITTEE

IED LWML PRESIDENT: - Martha Hartwig

Activities since the May board meeting:

Prayed for board members

Communicated with IDE's four YWRs via Google Meet

Attended the Pre-Convention Presidents Assembly in Milwaukee

Attended the LWML Convention in Milwaukee

Prepared agenda and led district caucus

Submitted forms as needed to LWML

Communicated with IED Convention Committee

Wrote ALIVE article

Edited items as requested

Requested national representative to IED 2024 Convention

Sent request for possible Keynote Speaker

Prepared agenda for August IED Board of Directors Meeting

V.P. ORGANIZATIONAL RESOURCES: - Carolyn Zimmerman The Structure committee has received procedure manual changes that have been provided from the Communications Department, the Student Aid Committee and the Mission Grants Committee. These changes are in various stages of editing and review and will be prepared for Board discussion at the November quarterly meeting. If there are additional procedure changes that should be captured in the upcoming revision of the Procedure Manual, please submit these changes to me prior to October 1, 2023. This will allow time for review and editing and ensure they are prepared for the November quarterly meeting.

V.P. CHRISTIAN LIFE: - Liz Roberts The Christian Life Committee has updated the LWML store inventory. A few items were purchased at the national convention. I have been working with the member development committee to think of an activity to do with YWRs that attend the retreat in September.

Many prayers for vacancies within our district and for the pastors who have moved on and for the ones filling the vacancies.

Check out the website for helps when planning an event, devotions, etc.

V.P. COMMUNICATION: - Helen Huedepohl

On Mar 21, 2023, the communication team met online using G-Suite to discuss details of changing to self-publishing and distribution of the Alive.

Since then, Annette Raebel (Editor) aptly published and emailed 3 issues to all the society/group contacts which Margaret Kistler (District Registrar) gathered. These were 1) the regular Summer Alive, 2) Retreat information which includes registration form, and 3) Convention in MKE which presents an excellent visual summary of our time in Milwaukee.

I am asking each of you to check with all the LWML IED members you know if they have access to these issues. If the answer is in the negative, you have the opportunity to forward or print the issue for those individuals. That's at least 40 contacts from this group. Each issue is available at <https://lwml-ied.org/alive-newsletter-archive/>

I emailed each zone president to check with their societies if the Alive issues were being distributed. Thanks to those who have done so and given us contact information when there was a gap. I have received information from several and forwarded that to Margaret and Annette. Your Fall Event is a perfect opportunity to explain again how our Alive distribution has changed.

The schedule for the work to produce the Alive is: November, February, May, and August. Our Editor will send an email reminder about the 1st of those months. All reports are expected to be submitted to her by the 10th, these will be collected and emailed to the proofreaders by the 15th, returned to Editor by the 25th, and dispersed by the first of the next month (January, March, June, September).

I have the following questions for you:

1. Should we send the Alive to each of you BOD members directly?
2. For those who do not have a "@lwml-ied.org" address, were you able to access the reports and add your report without trouble? Are you able to see and print (if you wish) all of the reports?
3. [IED is billed from Summer to Spring annually by LWML for the Quarterly](#)
4. Annette added a list of BOD committee members to the last page of the Alive. Many of these members and the zone presidents do not have G-Suite email addresses. What do you think of including their personal email addresses?

V.P. GOSPEL OUTREACH: - Jeanette Kreutner

This has been a busy time. We have selected 6 scholarship applicants and will keep in better touch with them. The updated Mission Grant application is on the website and mission grants are due 10/16/23. Please invite your local church or Christian school to

submit a grant.

We have some proposed changes to the procedure manual that will clarify how Mission Grant fund requests are paid and to limit the size of the mission grants. This will take the guesswork out of how we do things.

We are working to give more clarity to how our scholarships are granted. We are proposing that we follow the IDE guidelines for granting scholarships. This helps us stay together and provides clarity. We also want to add to the procedure manual that scholarships will not be a part of mission grants but voted as a separate line item.

V.P. HUMAN CARE: - Angie Banko

The Williamsburg Zone has chosen the Interparish School as the Gifts From the Heart recipient for this meeting. I have not received a list of items they would like but I'm sure that cash donations would be welcome along with gift cards to places like Wal-Mart or Target.

After having some conversation with VP of Gospel Outreach Jeanette Kreuter about doing more to remember our scholarship recipients, I will bring thinking of you cards for us to sign and will be sending those off to them following the meeting.

I have also chatted with the host committee chairman about gifts for the heart at the district convention.

RECORDING SECRETARY: - Sheryl Zinda - I attended the 2023 national convention as a delegate and attended the pre-convention seminar for recording secretaries led by LWML recording secretary Brenda Piester. Karen Boehme will be filling in for me at the Aug. 12 BOD meeting - thank you to her!

FINANCIAL SECRETARY: - Jennifer Determan

Since the May 13, 2023, board meeting I have been receiving the societies' mites, memorials, etc., and have made the following deposits:

DEPOSITS: (Mites, Memorials, Periodicals, Misc.)

June 10, 2023	\$ 3,542.64
July 7, 2023	\$ 5,410.83
July 31, 2023	\$ 1,500.14
August 12, 2023	<u>\$ 8,096.88</u>

TOTAL - \$18,550.49

Thank you for all of your mites - To God be the Glory!

The supply box will be at the BOD meeting for people to take what they need.
The box contains mite boxes, remittance blank books, and address labels.
A mite box will be at the meeting.

Jennifer L. Determan
LWML IED Financial Secretary

TREASURER: - Becky Gluesing

Treasurer's Report for Secretary's Minutes

Submitted by Becky Gluesing

LWML - Iowa East District financials as of June 30,2023 are summarized below. The full financial report and the 2022-2024 Biennium Financial Report are available in the password-protected section of the LWML IED website.

The 2022-2024 budget includes \$30,000 for student scholarships. \$15,000 has been spent towards that goal. The 2022-2024 mission grants funded totaled \$87,200. This includes \$11,596 in grants from the 2020-2022 budget that were paid out in the first quarter of the current budget. In the fifth quarter (March-June), we have paid 1 mission grant for \$5,000 to the Concordia Theological Seminary Fort Wayne food bank. This brings our total mission grant dispersals for the biennium to \$42,296. This is 60% of the mission grants funded for the current biennium.

Current financials stand as follows:

Balance on hand as of	04/01/2023		\$ 10,555.31
Income received since	04/01/2023	+	\$ 15,481.12
Less expenses since	04/01/2023	-	<u>\$ 20,751.63</u>
Balance on hand as of	06/30/2023	=	\$ 5,284.80

The LWML IED Student Aid Endowment Fund balance at the LCMS Foundation stood at \$97,958.97 as of 07/31/2023 (most recent statement). This is a decrease of \$11,722.53 from the 3/01/2023 balance resulting from a change in market value. The stock market has been unpredictable lately. Praying the market for the 6th quarter will stabilize for the better. (Sorry I did not get the balance checked at the end of the fifth quarter).

The LWML IED Joyful Response Steward Account balance at the Lutheran Church Extension Fund stood at \$2,636.35 as of 07/31/2023 (most recent statement). Sorry I did not get the balance checked at the end of the fifth quarter.

COUNSELOR (JR.): - Rev. Jon Ellingworth

COUNSELOR (SR.): - Rev. Chris Roepke

ZONE PRESIDENTS

BENTON: - Vicki Gardemann

CEDAR RAPIDS: - Ginny Boyer

The LWML Cedar Rapids BOD meeting prior to their Fall Event will be Thursday, August 24 at St. Paul's, Marion. The Event is scheduled for Saturday, September 30 at St. Paul's Lutheran in Marion with registration starting at 8:30 am and the rally starting at 9:00 am. The speaker will be Anna Noble who will talk about her short term mission trips to Guatemala and *Groundwork Guatemala*. Her most recent trip was in July of this year. The theme for the Event is "Thanks Be to God" based on the verse, "So then, just as you received Christ Jesus as Lord, continue to live your lives in him, rooted and built up in him, strengthened in the faith as you were taught, and overflowing with thankfulness." Colossians 2:6-7 (NLT). Gifts From the Heart will be new or gently used household items (no furniture) for Central Furniture Rescue. Central Furniture Rescue is a nonprofit that helps turn a new place to live into a home by collecting furniture and household items from the community and providing them to referred clients who are transitioning from homelessness into a new place to live.

CLINTON: - Patti Christiansen

The Clinton Zone Fall Rally will be held on October 14th at Trinity Lutheran Church, Clinton.

DAVENPORT: - Tammy McKay - Davenport Zone went to the Convention in Milwaukee. Some of us drove from Davenport as Milwaukee is about 3.5 hours from here. Risen Christ is planning the Fall Rally.

DUBUQUE: - Margaret Kistler The Dubuque Zone has been working on Fall Retreat plans. The Retreat Invitation and Registration form was sent to Annette and she put together a great Special ALIVE that was sent out in July. See you all at Camp in September.

ELDORA: - Joy Reinert

Five women from the Eldora Zone and Clarissa Spiehs, one of the four Iowa East District Young Women Reps attended the Milwaukee Convention. I was the Zone delegate. We all rode on the bus and had the privilege of stopping, learning about, and volunteering for a short time at Phil's Friends. We also delivered sacks of donated items from the Eldora Zone for Phil's Friends. The Fall Rally will be in October at St. Paul's Lutheran in Eldora.

MARSHALLTOWN: - Tammi Christensen - Twelve people from the Marshalltown Zone attended the LWML Convention in Milwaukee. I attended as a delegate. Our Fall Rally will be held at St. John Lutheran in Oskaloosa on October 7th. The theme is "Living in Joy", the speaker will be from Lutheran Family Service and the presentation will be on Mental Health. Reverend Provost took a call to North Dakota in May. Reverend Robert Ricard from Trinity-State Center is our new Zone Pastoral Counselor.

MT. PLEASANT: - Becky Ernst Five women went to the National Convention from the Mt Pleasant Zone. I attended as a delegate. We all had a great time even though we thought it was the coldest convention ever attended. A new pastor will be installed at St Paul's church in Wapello on August 6th 2023. His name is Pastor Mark Kluzek; he lost his wife in January 2021. Our fall rally will be October 21st in Fairfield, Iowa.

ST. ANSGAR: - Darlene Bodermann - Seven women from the St. Ansgar zone attended the LWML convention in June. Our fall rally will be at Trinity, Osage tentatively set for October 14th.

WATERLOO: - Kolleen Hosford and Nancy McHone Nine women (and two husbands!) from the Waterloo Zone attended the National Convention. Our Fall Rally will be at College Hill Lutheran in Cedar Falls on October 14th. It will start at 8:30.

WESTGATE: - Deac. Faith Swenson - We had 12 people from our zone attend the LWML convention in Milwaukee. Our fall rally will be at Immanuel Lutheran, Klinger on September 23. We will be hearing from two pastors who have recently started Campus Ministry outreach in the Westgate Zone. We have also recently formed a committee to research and find means to care for people grieving the loss of loved ones.

WILLIAMSBURG: - Jo Johnson - We had 7 women attend the National Convention in Milwaukee. 4 rode the bus and 3 drove on their own. The fall rally will be at St Pauls in Williamsburg. Our 2024 convention chairs have encouraged us to continue to work on our assignments. Less than a year away and time seems to move fast.

APPOINTED PERSONNEL

DISTRICT REGISTRAR: - **Margaret Kistler** - The bulk of this past quarter has been spent getting the information together to send out the mid-year LWML Quarterly subscription statements to the individual groups in Iowa East. There are 82 groups that order the Quarterly via our District bulk subscriptions. The total dollar amount involved in these bulk subscriptions is \$7,593.00. (As of July 23, 2023 we have received \$4,540.50 - prior to an official bill or statement being sent out.)

All 82 groups were sent a Statement of Account during the first week of August.

In addition to these 83 groups, the District sends Quarterlies to inactive groups and congregations that do not have an LWML group. The total for these copies comes to \$352.50.

The schedule for contacts regarding the Quarterly is changing to:

- February/March - Groups will be contacted for personnel updates and subscription numbers for the coming year (subscription runs Summer Issue through Spring Issue).
- June/July - after the new subscription starts, the Mid Year Statement of Account will go out.
- October/November - groups that have NOT sent in their payment will be contacted.

The goal is to have all payments received before the end of the year.

In addition to the above- I sent a request to each active group and to each inactive group that I have a contact for, asking for an email address for the ALIVE to be sent to. With those responses, a mailing list was created for sending out the ALIVE. Many thanks go to Hannah Raebel for figuring out how to make this all work through our Google Suite.

MEETING MANAGER: - **Bonnie Thompson**

ARCHIVIST/HISTORIAN : - **Diane Paulson**

PARLIAMENTARIAN: - **Judy Westergren.** I attended the convention as the Cedar Rapids Zone delegate and was privileged to ride the bus.

I attended the Archivist-Historian seminar and came away with several suggestions.

Several parliamentary questions have been submitted to me by individuals and I have been able to answer them.

I have answered various questions regarding the newsletter.

SPEAKERS BUREAU COORDINATOR: - Linda Allan

I am working on an updated format that might take better advantage of electronic contact information to reach potential guest speakers. Suggestions welcome.

WORLD RELIEF COORDINATOR: - Dori Stanek

LWML CONVENTION BUS COORDINATOR: Karen Boehme & Margaret Kistler

We had a bus full of women along with Pastor Ellingworth, Jr Counselor, from IED to the convention in Milwaukee. There were four pick-up/drop-off locations – Valley Lutheran, Cedar Falls, King of Kings, Cedar Rapids, Coralville, Walmart Trinity, Davenport. We had a family with three generations of women on the bus-the youngest was a YWR.

On the way to Milwaukee we stopped at “Phil’s Friends” in Addison, IL and dropped off collected IED donations. While there we met with Phil himself, he gave a presentation and we assisted in projects of need. Huge thanks to those with donations – the bus was packed full - thanks be to God!

IED CONVENTION MANAGER: - Cheryl Killham – The Cedar Rapids Marriott has been sold and is now the Radisson Hotel. I met with Lori Margellos, the new Event Manager, to review and clarify the event schedule and room usage for each of the convention days. I prepared the list of proposed exhibitors for submission to the BOD for approval. Reviewed the general registration form and exhibitor registration form that was prepared by the Convention Registrar and provided feedback.

SHORT-TERM MISSION COORDINATOR: -

HEART TO HEART COORDINATOR: -

YOUNG WOMEN REPRESENTATIVES 2023-2025: -

Lindsey Wyckoff

Rachel Courtney

Clarissa Spiehs

Naomi Iltis

2023 RETREAT CO-CHAIRS: -

IED CONVENTION CO-CHAIRS:

1. Jen Rethwisch is our new Convention Registrar. Her information is jenrethwisch@gmail.com 319-550-6528. Address is 2653 CC Ave. Victor, IA 52347
2. We have registration forms for general attendance and exhibitor attendance ready.
3. Welcome skit is ready to present at BOD meeting in August (done by co-chairs). This skit is approved by both District counselor pastors. We are willing to present, if invited, at the fall retreat at Camp Io-Dis-E-Ca in September and fall zone rallies..
4. Our approved logo has been updated by a graphic designer and we have letterhead, program cover design, and poster design ready to go.
5. Our program book will be printed by Print Express because they have given us a better bid than The Design House. We have seen an example of a better binder than what was used in the past. Samples of binders have been made available. We will work with Print Express and Annette Raebel to produce the program book.
6. We have seen the menu for the Radisson, Cedar Rapids and have given our suggestions to Cheryl as what we would like to recommend to be served at the convention. We will be present at a tasting on August 18th at 1:30 pm at the Radisson.
7. The mite challenge will be presented at the November BOD meeting. Suggestions are welcome.
8. A date needs to be chosen for articles, pictures, letters, articles from IED BOD with pictures, appointed officers and committee reports, etc. Our recommendation is that everything in the program book needs to be at Print Express 4 weeks before the convention so they have time to compose the book and we have time to proofread it.
9. The name of the hotel is The Radisson (formerly The Marriott)

Carol Meyer

Nancy Maurer

NEWSLETTER EDITOR: - Annette Raebel - The ALIVE Retreat Issue has gone out for the 2023 Fall Retreat, which includes the agenda, speakers, and registration form. The ALIVE Convention Issue is almost ready to go out that recaps some of the MANY pictures and memories that were submitted from the 2023 LWML Convention in Milwaukee WI. Now it is time to start on the 2023 Fall Issue of ALIVE.

ASSISTANT NEWSLETTER EDITOR: - Loretta Wuerdeman

WEBMASTER: - Jeanette Kreutner

Uploaded several items to the website including both the Convention and Fall Retreat
Alives. Attended the 2023 Convention and took lots of photos

We now have pages for all 12 Zones. Thank you Joy Reinert for submitting your
article

G SUITE ADMINISTRATOR: - Hannah Raebel

COMMITTEES:

CONVENTION COMMITTEE: Met to discuss the proposed servant event that will be
brought to the BOD for approval.

NEW CHURCH WORKERS WELCOMING COMMITTEE: - I have sent out 2 packets to
new pastors. Rev. Palmer - St. John, Newhall and Rev. Navurskis - King of Kings, Cedar
Rapids. I will need to replenish the items we send to our new church workers. Please
give me any names of new church workers. A third packet was sent to Wapello. I have
been given 5 new teacher names from Valley Lutheran. Those packets will be sent to
the school when supplies are replenished.

MEMBER DEVELOPMENT COMMITTEE: - Karen Boehme

We were blessed to have 4 YWRs representing IED at the LWML convention! The
recognition and pinning happened during our District Caucus on Thursday afternoon at
the convention center. We will be reaching out to new YWRs with ideas on how/where
to serve in the LWML. Our committee has been emailing each other with ideas for a
YWR bible study with Christian Life Liz Roberts. Also planning an activity with YWRs at
the Fall Retreat.

Karen continues to email a monthly LWML devotion with personal greeting to the IED
2022 YWRs and LWML 2023 YWRs

Committee: Karen Boehme Misty Lutz Hilary Weiss

Another item I would like to mention - the Westgate Zone will be holding a servant
event time the same day as the fall BOD meeting on August 19 at Immanuel-Klinger.
The servant event will be making pillowcases for the U of Iowa hospital child and adult
patients. This is open to all women of the Westgate Zone. The material is to be new
and unused with no fragrance. There are guidelines from U of Ia to follow for packing,
etc. The pattern we are using -

<https://www.youtube.com/watch?v=TAomYjHzUQk>

The hospital is in need of many nicu items-information can be found-

<https://iowacity.momcollective.com/2023/05/10/calling-all-crafters-nicu-baby-projects/>

U of Iowa hospital needs <https://uihc.org/special-projects-volunteers>

STRUCTURE COMMITTEE: - Carolyn Zimmerman

CHRISTIAN LIFE COMMITTEE: -

HUMAN CARE COMMITTEE: - Angie Banko

MISSION GRANTS COMMITTEE: - Jeanette Kreutner

The Mission Grants committee met and made some changes to the Mission Grant application. We also plan to limit Mission Grant applications to \$7,500 for the coming 2024-2026 biennium. All applications will be electronic this year. Five photos will be asked for. We are also following the pattern for grant applications as set by the LWML Mission Grant committee as set for the 2023-2025 biennium.

We have suggested a few procedure manual changes that will be voted on in the August meeting.

STUDENT AID COMMITTEE: - Student aid committee met, reviewed and approved the six scholarship applicants. Each student will receive \$2500. We also reached out to the Human Care committee and will be keeping touch with our scholarship winners throughout the year.

We have suggested a few procedure manual changes that will be voted on in the August meeting.

ENDOWMENT COMMITTEE: -

NOMINATING COMMITTEE: -