

Dear Society President,

The LWML SOCIETY RECORD FORM is to be filled out **AFTER** your election of officers. This FORM is **VERY IMPORTANT** to your Zone and District officers. These forms are used to count members, to order subscriptions to the Quarterly and ALIVE, and to keep data regarding your society current. Please follow these directions:

1. **RETURN** the completed Society Record Form to **ME** as soon as possible after your society elections **via email or regular mail.**
2. **PLEASE FILL IN COMPLETELY.** Do not leave any blank spaces. Note that the number of QUARTERLIES and ALIVES for the coming year on your form. Changes are effective each Summer edition. Unless you submit your form, the same number will be ordered and billed as last year for the coming year.
3. **PLEASE PRINT CLEARLY.** This information is used by various officers and they need to be able to read all of it.
4. For zip codes include all nine digits if available.
5. Please complete this form and return it **EVERY** year, whether you have an election yearly or not, and **even if your officers have not changed, this way I can make sure you get the correct number of Quarterlies and ALIVES.**

Thank you for all of your help in these areas and may God bless us as we continue to serve Him.

In His Service,
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